



HINSDALE CENTRAL PTO

55th & Grant Streets
Hinsdale, Illinois 60521
www.hinsdalecentralpto.org

Hinsdale Central High School PTO BOARD COMMITTEES 2008 – 09

For additional information on each committee, please contact the committee chair. You can find chairs listed at <http://www.hinsdalecentralpto.org/yourpto/committeechairs.html>.

BOOK GRANT: A committee composed of board members who determine the scholarship award of a Book Grant. The award goes to college bound senior students demonstrating a financial need. Students fill out an application which includes a recommendation from their guidance counselor. The Book Grant is funded through public donations, and a portion of the profits from the sale of the student directory.

STUDENT DIRECTORY: A committee of parents responsible for collecting compiling and coordinating the information and printing of the Student Directory. Timetable for the committee is August through October.

VOLUNTEERS: The chairperson(s) works with a list of volunteers that are called regularly throughout the school year for any event or a specific list of volunteers corresponding to particular interest. Events include: Homecoming Coat Check, general school volunteers, screening, help with school and PTO mailings, etc.

FRESHMAN PARENT CIRCLES: This committee is comprised of volunteers responsible for planning, organizing and implementing the parent parties of incoming freshman students. The parties take place in the fall. Parents of freshman are encouraged to host or co-host one of these get-togethers. The parties are coordinated by the committee with dates, guest lists and invitations. The guest lists are arranged by using the guidance counselor groups. The primary focus of these informal social gatherings is to make connections with other freshman parents and to get to know your freshman community.

NEWSLETTER: This committee formats the PTO President's Letter, Booster Club announcements and any other relevant PTO or school group information. Information is submitted by e-mail to Charla Russell for distribution via e-mail.

SAFETY & BYLAWS: This committee attends monthly school safety meetings, held once a month at 7:30 a.m. and reports on issues and discussions to the PTO.

MAKE A DIFFERENCE: A committee of PTO members determines the awards to faculty and staff from nominations written by students, parents, staff or teachers. This award recognizes the outstanding efforts made by faculty and staff in making a difference in our school community. Awards are given quarterly.

PUBLICITY: This committee coordinates PTO promotional information as directed by the PTO Board for their programs and activities. Involves contacting local newspapers and where appropriate news media.

SOCIAL: This committee coordinates the refreshments at each monthly meeting and plans the 8th grade Parent Coffee held in the spring for incoming freshman parents.

HOLIDAY BREAKFAST: This committee plans and coordinates a Faculty and Staff appreciation breakfast held in December. The food is prepared by parent volunteers and the PTO Board members.

CHARACTER COUNTS LIAISON: A PTO member acts as a liaison to several committees within the Character Counts initiative at Hinsdale Central. Attendance at several monthly meetings is required and reports to the PTO the information and any special requests for PTO's support of programs.

CLASS REPRESENTATIVE: A PTO member acts as a liaison between the PTO and the student class. The representative assists class officers in fundraising efforts for their prom. A representative is needed for the Junior and Senior classes.

MIDDLE SCHOOL REPRESENTATIVE: Volunteers to report to the PTO any information pertinent between middle school PTO and the high school. A parent with a connection to one of the feeder schools and a high school student fills this position.

SCHOOL BOARD LIAISON: A PTO member acts as a liaison to the District 86 school board. This position reports on issues and discussions before the school board to the PTO.

COMMUNICATIONS & PROGRAMMING*: This position is responsible for establishing a schedule for Conversations with Mr. Pobst and for maintaining an e-mail address database for distribution of internal PTO Board communications.

ADVERTISING: This committee is responsible for obtaining sponsorship advertising in the student directory.

P.E.P.: Parents Empowering Parents: This committee is responsible for the PEP programming. The P.E.P. program meets on the fourth Thursday of each month from 7-8pm at the Clarendon Hills Library located at 7 N. Prospect Avenue. Parents discuss the issues they face in regards to teenage alcohol use among their children and teens in the community. Parents encourage one another and offer examples of what has worked and what has not worked when dealing with issues of teenage alcohol use including suggestions for better dialog between teens and parents. Parents may attend the group at anytime throughout the year. This is a year round program.

TEACHER APPRECIATION: This committee acts as a liaison with the teacher association and is responsible for creating programs that assist and benefit teachers. Responsibilities also include creating programs to remember teachers during Teacher Appreciation Week and providing coffee and goodies for teachers at Parent/Teacher conferences. This also involves working with the Library services department to arrange a teacher appreciation breakfast.

READING ROCKS: This committee works with the Hinsdale Central English Department and Library Staff to promote reading during "Read Across America" Week.

FAMILIES HELPING FAMILIES: This committee acts as a liaison between the Social Work Department at Hinsdale Central and the PTO arranging to obtain items for needy students and families. Items that have been needed in the past include winter coats, shoes, calculators and computers.